

# Fact Finder

**Client Name** 

Spouse Name

Advisors Name

Date

The Fact Finder will assist you in gathering your client's personal and financial information.

## **Client Information**

### Client

Name (First/Last)		
Address Line 1:		
Address Line 2:		
City:	State:	
Zip:		
Date of Birth:	Gender:	Male: 🗌 Female: 🗌
Marital Status: (single, married, separated, divorced)	Previous Marriage?:	Yes: No:
Citizenship: (U.S. Citizen, Resident Alien, Non-Resident Alien)		
Tax Mode: (Form 1040, Flat Tax)		
Flat Tax Rate:		
# of Tax Exemptions:		
Core Cash Account Growth Rate:		
Home Phone:		
Work Phone:		
Cell Phone:		
Fax:		
E-mail:		

#### Spouse

Name (First/Last)		
Date of Birth:	Gender:	Male: 🗌 Female: 🗌
	Previous Marriage?:	Yes: 🗌 No: 🗌
Citizenship: (U.S. Citizen, Resident Alien, Non-Resident Alien )		

## **Employment – Client**

Employer Name		
Employer Address Line 1:		
Employer Address Line 2:		
City:	State:	
Zip:		

### **Employment – Spouse**

Employer Name		
Employer Address Line 1:		
Employer Address Line 2:		
City:	State:	
Zip:		

# Client Info - cont.

## Children

First Name	Last Name	Date of Birth	Gender	Special Needs? (Yes/No)	Marital Status (single, married, separated, divorced)	From Previous Marriage? (Yes/No)	Citizenship (U.S. Citizen, Ræident Alien, Non-Resident Alien)	Flat Tax Rate	Core Cash Account Growth Rate

### Grandchildren

First Name	Last Name	Date of Birth	Gender	Special Needs? (Yes/No)	Marital Status (single, married, separated, divorced)	<b>Citizenship</b> (U.S. Citizen, Rœident Alien, Non- Resident Alien)	Flat Tax Rate	Core Cash Account Growth Rate

### Advisors

Advisor Type (Accountant, Lawyer, etc.)	Full Name (Contact Name, Company Name)	Address	Phone, Fax, E-mail

Family Information - Not	tes:
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# **Entities**

### Individuals

First Name	Last Name	Date of Birth	Gender	Marital Status (single, married, separated, divorced)	Citizenship (U.S. Citizen, Resident Alien, Non-Resident Alien)	Relationship (Mother, Father, Aunt, Uncle, Business Partner, Significant Other, etc.)	Flat Tax Rate	Core Cash Account Growth Rate

#### Charities

Name:	Core Cash Account Growth Rate:	
Name:	Core Cash Account Growth Rate:	
Name:	Core Cash Account Growth Rate:	
Name:	Core Cash Account Growth Rate:	
Name:	Core Cash Account Growth Rate:	

## Entities - Notes:

### **Model Portfolios**

Provide the following Growth Rate

Model Portfolio	Client Growth Rate:	Default Growth Rate:
Inflation:		
Asset Preservation:		
Income:		
Enhanced Income:		
Growth and Income:		
Growth		
Aggressive Growth:		

## Retirement and Death

	Client		Spouse
Semi-Retirement Age:		Semi-Retirement Age:	
Retirement Age:		Retirement Age:	
Advanced Age:		Advanced Age:	
Assumed age of Death:		Assumed age of Death:	
Probate Rate:		Probate Rate:	
Final Expenses:		Final Expenses:	

## **Tax Laws and Rates**

Provide the following Tax Rate

Estate Tax Law:	Sunset Provision	Fixed at 2009 Levels
Income Tax Law:	Sunset Provision	Fixed at 2010 Levels

#### State and Local Taxes

State Income Tax Rate:	%	Local Tax Rate:	%
State Death Tax Rate:	%	Additional State Tax Rate:	%

#### **Other Rates**

Heirs Income Tax Rate (IRD):	%	IRC Sec. 7520:	%
Present Value Discount:		Default Income Tax Rate for Entities :	%

### **Assumptions - Notes:**

# Property

## **Real Estate**

	Primary Residence	Secondary Residence	Investment Property	Investment Property
Property Name:				
Property Type: (Residence, Non- Residence)				
Current Value:				
Tax Basis:				
Pre-Retire Gross Growth:				
Post-Retire Gross Growth:				
Owner: (Client, Spouse, Joint, etc.)				
State:				

#### Mortgages

	Primary Residence	Secondary Residence	Investment Property	Investment Property
Mortgage Name:				
Institution Name:				
Institution Website Address:				
Property Name:				
Original Loan Amount:				
Date of Loan:				
Current Balance:				
as of Date (Current Balance):				
Interest Rate:				
Loan Term (Years):				
Payment Frequency (Monthly, Quarterly, Semi-Annually, Annually):				
Repayment Type (Principal and Interest, Interest Only):				
Is Interest Deductible? (Yes/No)				
Insured for Life?: (Yes/No)				
Estimated Payment:				

## **Personal Property**

	(1)	(2)	(3)	(4)
Asset Name:				
Current Value:				
Tax Basis:				
Pre-Retire Gross Growth:				
Post-Retire Gross Growth:				
Owner: (Client, Spouse, Joint, etc.)				

## Investments: Taxable

	(1)	(2)	(3)	(4)	(5)
Asset Name:					
Institution Name:					
Institution Website Address:					
Current Value:					
Tax Basis:					
Pre-Retire Gross Growth:					
Post-Retire Gross Growth:					
Realization Model: (By Portfolio/Growth Rate, Tax-Free Income, Income Only, Enhanced Income, Growth & Income, Growth, Aggressive)					
Owner: (Client, Spouse, Joint, etc.)					
Under Our Management?: (Yes/No)					
Exclude from Planning?: (Yes/No)					
% is Qualified Dividends :					
% is Investment Income subject to Ordinary Income Tax:					
% is Capital Gains (short or long term):					
% is Non-Taxable:					
% Turned over Annually:					
% Distributed Annually:					

### **Investments: Cash**

	(1)	(2)	(3)	(4)	(5)
Asset Name:					
Institution Name:					
Institution Website Address:					
Asset Type (Cash, CDs, T-Bills, Checking, Savings, Money Market, Cash Management Account)					
Current Value:					
Tax Basis:					
Pre-Retire Gross Growth:					
Post-Retire Gross Growth:					

Is this Asset Tax Free? (Yes/No):			
Owner: (Client, Spouse, Joint, etc.)			
Exclude from Planning?: (Yes/No)			

## **Investments: Qualified Retirement**

#### (401(k), IRA, KEOGH, Profit Sharing, 403(b), Pension, SEP, Other)

	(1)	(2)	(3)	(4)	(5)
Asset Name:					
Institution Name:					
Institution Website Address:					
Type (401(k), IRA, KEOGH, Profit Sharing, 403(b), Pension, SEP, Other)					
Current Value:					
Pre-Retire Gross Growth:					
Post-Retire Gross Growth:					
Owner: (Client, Spouse, Joint, etc.)					
Beneficiary:					
Under Our Management?:					
Exclude from Planning?: (Yes/No)					
Contributions based on (All Earned Income, Client/Spouse Salary, Client/Spouse Social Security):					

#### Employee Contributions (For 401(k) or 403(b))

Type: (None, Percent of Salary, Fixed Amount, Maximum)	
Percent:	
Annual Dollar Amount:	

#### Employer Contributions (For 401(k) or 403(b))

Type: (None, Percent of Salary, Match Percent, Fixed Amount, Maximum)	
Employer Percent Match of Employee Contribution:	
Maximum Employer Contribution Percent of Employee Salary:	
Annual Dollar Amount:	

# Investments - cont.

## Investments: Roth IRAs

	(1)	(2)	(3)	(4)	(5)
Asset Name:					
Institution Name:					
Institution Website Address:					
Current Value:					
Pre-Retire Gross Growth:					
Post-Retire Gross Growth:					
Owner: (Client, Spouse, Joint, etc.)					
Beneficiary:					
Under Our Management?: (Yes/No)					
Exclude from Planning?: (Yes/No)					

### **Investments: 529 Plans**

	(1)	(2)	(3)	(4)	(5)
Asset Name:					
Institution Name:					
Institution Website Address:					
Current Value:					
Pre-Retire Gross Growth:					
Post-Retire Gross Growth:					
Grantor:					
Beneficiary:					
Under Our Management?: (Yes/No)					
Exclude from Planning?: (Yes/No)					

# Investments - cont.

## Stock Options / Grants

Plan Name:	Institution Name	Institution Website Address	Ticker Symbol	Current Stock Price	Growth Rate	Vest at Death? (Yes/No)	Owner	Cash Account	Exclude from Planning? (Yes/No)

Strategy	ISO	NQ	<b>Restricted Shares</b>		
Buy Strategy:					
As soon as possible					
As late as possible					
Sell Strategy		•			
As soon as possible:					
As soon as possible, as qualified					
Hold # of years:					
Never:					
Grants					
	(1)	(2)	(3)	(4)	
Grant Number:					
Grant Date:					
Grant Type (NQ, ISO, DQ, Restricted, Restricted 83(b)):					
Shares Granted:					
Exercise Price:					
Exercise Price Discount:					
FMV at Purchase (Res. 83(b) only)					
First Vest Date:					
Vesting Frequency (Monthly, Quarterly, Semi-Annually, Annually)					

Vesting Frequency (Monthly, Quarterly, Semi-Annually, Annually)			
Vesting Periods:			
Expiration Date:			
Shares Sold:			

#### **Option Lots (1)**

Date Purchased:			
Shares Purchased:			

(5)

FMV per share at Purchase:			
Shares Sold? (Yes/No):			
Sale Price:			
Date Sold:			

#### Option Lots (2)

Date Purchased:			
Shares Purchased:			
FMV per share at Purchase:			
Shares Sold? (Yes/No):			
Sale Price:			
Date Sold:			

#### Option Lots (3)

Date Purchased:			
Shares Purchased:			
FMV per share at Purchase:			
Shares Sold? (Yes/No):			
Sale Price:			
Date Sold:			

# Investments - cont.

## **Investments: Annuities**

#### Fixed / Variable

	(1)	(2)	(3)	(4)	(5)
Asset Name:					
Institution Name:					
Institution Website Address:					
Asset Type (Fixed / Variable):					
Current Value:					
Tax Basis:					
Pre-Retire Gross Growth:					
Post-Retire Gross Growth:					
Owner: (Client, Spouse, Joint, etc.)					
Beneficiary:					
Starts (Retirement, at Death, Calendar Year):					
Ends (Retirement, at Death, Calendar Year):					
Under Our Management?: (Yes/No)					
Exclude from Planning?: (Yes/No)					

### **Investments - Notes:**

Projections are based on assumptions provided by the advisor/representative, and are not guaranteed. Actual results will vary, perhaps to a significant
degree. The projected reports are hypothetical in nature and for illustrative purposes only. Consult your tax and/or legal advisor before implementing any
tax or legal strategies.

# **Business Interests**

	(1)	(2)	(3)
Business Name:			
Base Value:			
Pre-Retire Gross Growth:			
Post-Retire Gross Growth:			
Tax Basis:			
Owner: (Client, Spouse, Joint, etc.)			
Business Type (Sole Prop., Partnership, S-Corp, C-Corp, LLC, Professional Corp):			
Income Distribution (None, Annuity/Fixed, Interest/Income):			
Distribution Amount:			
Distribution (% of Income):			
Related Questions			
Client active in the business?	Yes 🗌 No 🗌	Yes 🗌 No 🗌	Yes 🗌 No 🗌
Spouse active in the business?	Yes 🗌 No 🗌	Yes 🗌 No 🗌	Yes 🗌 No 🗌
# of Children Active in the Business:			
Future Plans for Business (Retain with Family, Sell to Employees, Sell to 3 <sup>rd</sup> Party, Liquidate, Unsure)			
Relatives active in the business?	Yes 🗌 No 🗌	Yes 🗌 No 🗌	Yes 🗌 No 🗌
Shareholder, Partnership or Operating Agreement:	Yes 🗌 No 🗌 Unsure 🗌	Yes 🗌 No 🗌 Unsure 🗌	Yes 🗌 No 🗌 Unsure 🗌
Does current agreement permit gifting?:	Yes 🗌 No 🗌 Unsure 🗌	Yes 🗌 No 🗌 Unsure 🗌	Yes 🗌 No 🗌 Unsure 🗌
Buy/ Sell Agreement among owners?:	Yes 🗌 No 🗌 Unsure 🗌	Yes 🗌 No 🗌 Unsure 🗌	Yes 🗌 No 🗌 Unsure 🗌
Buy/ Sell Agreement funded with life insurance?:	Yes 🗌 No 🗌 Unsure 🗌	Yes 🗌 No 🗌 Unsure 🗌	Yes 🗌 No 🗌 Unsure 🗌
How much coverage (If applicable):			

## **Business Interests - Notes:**

## Insurance

## Life Insurance

	(1)	(2)	(3)	(4)
Policy Name:				
Policy Number:				
Institution Name:				
Institution Website Address:				
Purchase Date:				
Policy Type (Whole Life, VWL, Term, UL, VUL, Group, Other):				
Years (Term Only):				
Insured (Client, Spouse, Survivorship etc.):				
Owner (Client, Spouse, Joint, etc.):				
Beneficiary (Client, Spouse, Survivorship, etc.):				
Exclude from Planning?: (Yes/				
Death Benefit:				
Cash Value:				
Cash Value Growth Rate:				
Annual Premium:				
Premium Term (Years):				
Premium Payer (Client, Spouse, Joint, Other Entity, etc.):				
Exclusion Amount:				
Proceeds Reinvested at:				
Proceeds Realization Model:				

## Long Term Care

	(1)	(2)	(3)
Policy Name:			
Policy Number:			
Institution Name:			
Institution Website Address:			
Purchase Date:			
Insured (Client, Spouse):			
Benefit Amount:			
Period for Benefit Amt (Annually, Quarterly, Monthly, Daily):			
Owner (Client, Spouse, Joint):			
Annual Premium:			

Premium Term (Years):		
Premium Payer (Client, Spouse, Joint):		
Elimination Period (0, 30, 60, 90, 120, 180 Days, 1 Year):		
Benefit Period (# Years, Life):		
COLA %:		

## Disability

<b>_</b>	(1)	(2)	(3)
Policy Name:			
Policy Number:			
Institution Name:			
Institution Website Address:			
Purchase Date:			
Policy Type (Group Short Term, Group Long Term Personal Short Term, Personal Long Term, Other):			
Insured (Client, Spouse):			
Benefit Amount:			
Period for Benefit Amt (Annually, Quarterly, Monthly, Daily):			
Owner (Client, Spouse, Joint):			
Annual Premium:			
Premium Term (Years):			
Premium Payer (Client, Spouse, Joint):			
Elimination Period (0, 7, 14, 30, 60, 90, 180 Days, 1 Year):			
Benefit Period (90, 180 Days, # Years, Age 65, Life):			
COLA %:			
Own Occupation (Yes/No):			

### **Insurance - Notes:**

# **Notes Receivable**

	(1)	(2)	(3)	(4)
Note Name:				
Original Loan Amount:				
Date of Loan :				
Current Balance:				
Current Tax Basis:				
Balance as of date:				
Owner (Client, Spouse, Joint, etc.):				
Interest Rate:				
Number of Payments:				
Payment Frequency (Monthly, Quarterly, Semi-Annually, Annually):				
Estimated Payment:				

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## Notes Receivable - Notes:

# Liabilities

## Mortgages

.....see Property → Real Estate

#### Loans

	(1)	(2)	(3)	(4)
Loan Name:				
Institution Name:				
Institution Website Address:				
Loan Type (Auto, Personal, Business, LOC, Student Loan, Credit Card, etc.				
Original Loan Amount:				
Date of Loan :				
Current Balance:				
Balance as of date:				
Owner (Client, Spouse, Joint, etc.):				
Interest Rate:				
Number of Payments:				
Payment Frequency (Monthly, Quarterly, Semi-Annually, Annually):				
Repayment Type (Principal and Interest, Interest Only):				
Interest Deductible? (Yes/No):				
Loan Collateralized? (Yes/No):				
Estimated Payment:				

## Liabilities - Notes:

# Income

## Salary & Bonus

	(1)	(2)	(3)	(4)
Salary/ Bonus Name:				
Annual Amount:				
Indexed at (No Growth, Inflation, etc.):				
Start Indexing (Immediately, At Start Year):				
Owner (Client, Spouse, Joint):				
Destination Account :				
Guaranteed? (Yes/No):				
Starts (Retirement, at Death, Calendar Year):				
Ends (Retirement, at Death, Calendar Year):				

## Social Security & Deferred Income

<b>,</b>	(1)	(2)	(3)	(4)
Income Name:				
Type (Social Sec, Pension, Def Comp, Other):				
Annual Amount:				
Indexed at (No Growth, Inflation, etc.):				
Start Indexing (Immediately, At Start Year):				
Owner (Client, Spouse, Joint):				
Destination Account :				
Guaranteed? (Yes/No):				
Non-Taxable? (Yes/No):				
Starts (Retirement, at Death, Calendar Year):				
Ends (Retirement, at Death, Calendar Year):				

## **Immediate Annuity**

	(1)	(2)	(3)	(4)
Annuity Name:				
Annual Payments:				
Exclusion Ratio:				
Owner (Client, Spouse, Joint, etc.):				
Destination Account :				

Ends (Retirement, at Death, Calendar		
Year):		

## Other Income

	(1)	(2)	(3)	(4)
Income Name:				
Type (Bus Dist, Part Dist, Real Estate, Trust, Other):				
Tax Treatment (Earned Income, Capital Gains, Investment Ordinary Income, Non-Taxable Income):				
Annual Amount:				
Indexed at (No Growth, Inflation, etc.):				
Start Indexing (Immediately, At Start Year):				
Owner (Client, Spouse, Joint, etc.):				
Destination Account:				
Guaranteed? (Yes/No):				
Starts (Retirement, at Death, Calendar Year):				
Ends (Retirement, at Death, Calendar Year):				

### **Accredited Investor**

Use the following criteria to help determine if the Client is an accredited investor. If at least one condition is met, the Client should be considered an accredited investor.

Client and Spouse have a net worth in excess of \$1,000,000	Yes 🗌 No 🗌
- or -	Yes □ No □
Client had an individual income in excess of \$200,000 for the past two years and has a reasonable expectation to have an income in excess of \$200,000 this year.	
- or -	
Client and Spouse had a joint income in excess of \$300,000 for the past two years and they have a reasonable expectation to have a joint income in excess of \$300,000 this year.	Yes 🗌 No 🗌

### Income - Notes:

## **Expenses**

### Living Expenses

Current Expenses:	
Semi-Retirement Expenses:	
Retirement Expenses:	
Advanced Years Expenses:	
Add Liabilities to Expenses? (Yes/No):	

#### Living Expense in Event of Death:

Client's Death:	
Spouse's Death	

Above Items Will Grow at (No Growth, Inflation, etc.):

- or -

#### Living Expenses - Worksheet

Enving Expenses we					
Description	Type (Non-Deductible, Deductible,Alimony, Medical Expense, Taxes Paid, Interest Paid, Charitable Gift, Job- Related Expense, Misc. Deduction)	Current Amount	Semi-Retirement Amount	Retirement Amount	Advanced Years Amount

#### Living Expenses - Liquidation Priority

Asset Name	Current Priority	Semi-Retirement Priority	Retirement Priority	Advanced Years Priority

(Priorities can be s et for each time period listed. The default priority for each asset will be 1 (highest priority). To prevent an asset from being liquidated, enter an "x" in the Priority box provided.)

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## Expenses - cont.

### Education

Education Name	Education For	Annual Amount	Indexed At (No Growth, Inflation, Other)	Start Indexing (Immediately, At Start Year)	Starts	Ends

#### **Education - Worksheet**

University / Institution State	University / Institution Name	Annual Tuition Expense	Annual Book Expense	Annual Room & Board Expense	Other Annual Expenses

#### **Education - Liquidation Priority**

Asset Name	Priority

#### **Other Expenses**

						Deductible Type (Non-		
Name	Туре	Annual Amount	Indexed At (Pre-Retire) (No Growth, Inflation, Other)	Indexed At (Post-Retire) (No Growth, Inflation, Other)	Start Indexing (Immediately, At Start Year)	Deductible, Deductible, Alimony, Medical Expense, Taxes Paid, Interest Paid, Charitable Gift, Job Related Expense, Misc. Deduction)	Starts	Ends

#### **Other Expenses – Liquidation Priority**

Asset Name	Priority

### **Expenses - Notes:**

### **Annual - Savings**

Name	Amount	Indexed At (Pre-Retire) (No Growth, Inflation, Other)	Indexed At (Post-Retire) (No Growth, Inflation, Other)	Source Account	Destination Account	Starts	Ends

#### Year-End – Savings

What do you want to do with Year End Savings?	Spend	Save	
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#### Year-End Savings Allocations (if "Save" is checked above):

Asset	Weight (%)

### Savings - Notes:

# **Trusts and Partnerships**

## **Current Plan**

## ILITs

	(1)	(2)	(3)	(4)
ILIT Name:				
Date Established:				
Payout Type (None, Annuity/Fixed, Unitrust/%, Interest/Income.):				
Annuity Amount or Payout Rate:				
Current Value:				
Income Beneficiary:				
Remainder Beneficiary (Children, Grandchildren, etc.):				
Term (years):				
Term expires at Death of (Client, Spouse, Last to Die):				
Assets Owned:				

## FLPs

	(1)	(2)	(3)	(4)
FLP Name:				
Date Established:				
Payout Type (None, Annuity/Fixed, Unitrust/%, Interest/Income.):				
Annuity Amount or Payout Rate:				
Current Value:				
Owner:				
Discount %:				
Default Investment Rate (Inflation, etc.):				
Assets Owned:				
Gifting Recipient:				
Gifting Amount:				
Exclusion:				
Starts (Retirement, at Death, Calendar Year):				
Ends (Retirement, at Death, Calendar Year):				

# Trusts and Partnerships - cont.

## QPRTs

	(1)	(2)	(3)	(4)
QPRT Name:				
Residence:				
Date Established:				
Retained Interest:				
Remainder Interest:				
Grantor (Client, Spouse, Joint):				
Remainder Beneficiary (Children, Grandchildren, etc.):				
Term (Years):				
With Reversion (Yes/No):				

## GRTs

	(1)	(2)	(3)	(4)
GRT Name:				
Date Established:				
Payout Type (None, Annuity/Fixed, Unitrust/%, Interest/Income.):				
Annuity Amount or Payout Rate:				
Current Value:				
Income Interest:				
Remainder Interest:				
Grantor (Client, Spouse, Joint):				
Income Beneficiary (Children, Grandchildren, etc.):				
Remainder Beneficiary (Children, Grandchildren, etc.):				
Term (Years):				
Term expires at death of:				
With Reversion (Yes/ No):				
Default Investment Rate (Inflation, etc.):				
Assets Owned:				

# Trusts and Partnerships - cont.

## CRTs/ CLTs

	(1)	(2)	(3)	(4)
CRT/CLT Name:				
Date Established:				
Payout Type (None, Annuity/Fixed, Unitrust/%, Interest/Income.):				
Annuity Amount or Payout Rate:				
Current Value:				
Income Interest:				
Remainder Interest:				
Grantor (Client, Spouse, Joint):				
Income Beneficiary (Children, Grandchildren, etc.):				
Remainder Beneficiary (Children, Grandchildren, etc.):				
Term (Years):				
Term expires at death of:				
Default Investment Rate (Inflation, etc.):				
Assets Owned:				

## **Revocable Trusts**

Γ	(1)	(2)	(3)	(4)
Revocable Trust Name:				
Date Established:				
Payout Type (None, Annuity/Fixed, Unitrust/%, Interest/Income.):				
Annuity Amount or Payout Rate:				
Current Value:				
Grantor:				
Income Beneficiary:				
Remainder Beneficiary (Children, Grandchildren, etc.):				
Assets Owned:				

# Trusts and Partnerships - cont.

### Irrevocable Trusts

	(1)	(2)	(3)	(4)
Irrevocable Trust Name:				
Date Established:				
Payout Type (None, Annuity/Fixed, Unitrust/%, Interest/Income.):				
Annuity Amount or Payout Rate:				
Current Value:				
Income Beneficiary:				
Remainder Beneficiary (Children, Grandchildren, etc.):				
Term (years):				
Term expires at Death of (Client, Spouse):				
Assets Owned:				

## Trusts and Partnerships - Notes:

# Wills and Gifting

## Wills

	Client	Spouse
Unified Credit Planning		
Give Remaining Unified Credit to:		

#### Marital Deductions:

Deduction Type (Full, None, % of Estate, Specific Amt):	
Amount - <i>or</i> - %:	

#### **Revocable Trust:**

Transfer Assets to Revocable Trust to Avoid Yes I No Yes Yes	es 🗌 No 🗌
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## **Bequests**

·	(1)	(2)	(3)	(4)	(5)
Bequest Name:					
Decedent (Client, Spouse):					
Recipient:					
Type (Dollar Amount, Percent of Asset, Percent of Remaining Estate):					
Dollar Amount or % of Asset:					
Bequest from (Account or Asset Name):					
% of Remaining Estate:					

## Past Gifting

	Client	Spouse
Post-1976 Taxable Gifts:		
Federal Gift Tax Paid on post-1976 Taxable Gifts:		

# Wills and Gifting - cont.

## **Planned Gifts**

	(1)	(2)	(3)	(4)	(5)
Gift Name:					
Type (Dollar Amount or Percent of Asset)					
Dollar Amount or Percent					
Gift Funded by:					
Indexed (No Growth, Inflation, Other)					
Recipient:					
Exclusion Amount:					
Starts:					
Ends:					

## Wills and Gifting - Notes:

## **Retirement/Investment**

Rate the importance of each item according to the following scale:	Low	Med	High
Your retirement goals			
Directing a portion of your personal savings or investment portfolio to a tax advantaged vehicle			
Having all of your portfolios consolidated and analyzed to make sure your overall plan is on track			
Matching your risk tolerance to that of your investment portfolio			
Reviewing your investment performance against that of an index			
Reviewing your investment performance against your plan			
Reviewing alternative retirement methods			
Minimizing the taxes on your investment accounts			
Reviewing techniques to save income tax and estate taxes on deferred money			
Asset protection in the result of serious illness			
Protecting assets in the event that you require long term care in the future			
Receiving adequate income in the event of disability during your working years			
Planning for income for your spouse in the event of your premature death			
Generating a guaranteed retirement income stream			
Planning for income for your children in the event of your premature death			

## Estate

Rate the importance of each item according to the following scale:	Low	Med	High
Distributing assets equally to your children			
Protecting your assets transferred to your children from creditors, divorce, and bankruptcy			
Reviewing your insurance portfolio			
Reviewing different methods of meeting your estate tax liabilities			
Minimizing estate taxes			
Charitable planning to your estate's planning			
Contributing annually to charity			
Gifting to your children if it doesn't interfere with your financial independence			
Planning for your grandchildren's education			
Reviewing your current will structure to eliminate unnecessary taxes			
Protecting your residence and/or vacation home from estate taxes			
Having your estate in trust for your spouse in order to protect your children's inheritance			

### **Business**

Rate the importance of each item according to the following scale:	Low	Med	High
Maintaining control of your business throughout your lifetime			
Eliminating the need to liquidate your business to pay estate taxes			
Passing your business in a manner where it is sold to key employees			
Creating a business planning concept to help you sell your business to key employees in an efficient manner			
Providing incentives to your key employees with non-stock compensation alternatives			
Having your key employees own stock in your company			
Protecting your business from the death of a key employee			
Protecting your key employees and their families from serious illness and disability			
Protecting your company from serious illness and disability of your employees			
Key employees to the continued success of your company			
Passing your business in a manner that maintains family ownership and control			
Maintaining family harmony after your estate has been settled			
Having your spouse take an active/ownership role in the business plan after you pass			
Creating a business planning concept that shows you how to gift/sell/bequest your business to your children/heirs			
Equalizing the inheritance for your children not active in the business			
Leaving the business only to active children/heirs versus all children/heirs			
Having your children/heirs active in the business with regards to the future success of your business			
Passing your business in a manner where it is sold to a third party			
Reviewing your business' property and casualty coverages every two years			
Reviewing alternative sources for your existing line of credit			
Reviewing the efficiency of your existing long term debt structure			
Buving out a partner's interest in the event of his or her death			

## **Client Defined**

Rate the importance of each item according to the following scale:		Med	High

# **Risk Tolerance Questionnaire**

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If you own a home, do you have more than 30% equity? INO Yes
Which of the following best describes your current employment situation?  Full-Time Part-Time Retired Unemployed
From an original investment of \$15,000, your portfolio now worth \$25,000 suddenly declines \$3,750 or 15%, which best describes your response?  I would look for a way to invest more I would take no action I would be somewhat concerned I would avoid any investment that could suddenly lose 15% of its value (Choose last answer for next question)
Your portfolio, from previous question, now worth \$21,250 suddenly declines another \$2,125 or 10%, which best describes your response?  I would look for a way to invest more I would take no action I would be somewhat concerned I would be somewhat concerned I would probably sell I would never have made this investment (choose last answer on previous question)
Have you invested in Equities?  No Yes Have you invested in Eived Incomes?
Have you invested in Fixed Incomes?  No Yes
Have you invested in Mutual Funds?       No       Yes
Have you invested in Options, Futures or Derivatives?  No Yes

# Risk Tolerance - cont.

How would you describe your level of investment knowledge?  None Limited Good
How much investment experience do you have?
Limited (1-3 Years)
Good (3-5 Years)
Extensive (> 5 Years)
Do you have current income needs from your investments?
When will you begin to use the money from your goal?
Two to five years
Five to ten years
More than 10 years

## **Additional - Notes:**